

▶ Educational Grant Planning Timeline

Month	Grant Deadlines (estimated)	Internal Planning Activities	External Events
September		Meet to discuss your educational needs; begin strategic planning process	School begins
October		Conduct a needs assessment	
November		Form partnerships and formalize with agreements	U.S. Dept. of Education issues funding projections
December		Based on needs, outline projects requiring funding. Use a logic model to help plan the details	
January	Strengthening Institutions Program Grant	Conduct a funding search	Winter break and holidays
February	Teaching American History Grant	Read your grant RFPs completely!	Federal budget process begins.
March	Foreign Language Assistance Grant	Begin writing proposals well ahead of time. Logic model will provide much of the content	School budget process begins
April	Improving Literacy in School Libraries Grant	Seek quotes from vendors for equipment	
May	USDA Distance Learning and Telemedicine Grant Investing Innovations Grants	Finish your grant narrative at least 10 days before the deadline; have an outsider proof the final draft	Local boards determine next year's budgets
June	Many EETT state technology competitive funds	Submit the grant before the deadline, especially if doing so electronically to avoid technical failures	
July	Alaska and Native American Institutions Grant	For summer, form a working group to plan next year's projects ahead of time	School ends
August			Most state funds allocated