



**CILC**  
Center for Interactive  
Learning and Collaboration



# Train the Trainer

## Virtual Presentation Adaptation Workshop



Multi-Session Course (six modules)

### Purpose/Rationale:

The purpose of this training is to provide the technical and instructional skills to instructors so they can effectively deliver virtual training via interactive videoconferencing and webinars.

### Objectives:

1. Participants will deliver a 15-45 minute virtual instructional session via interactive videoconferencing; this delivered session will demonstrate technical and pedagogical best practices and strategies acquired and discussed during the training modules.
2. Participants will deliver a 15-45 minute virtual instructional session via webinar; this delivered session will demonstrate technical and pedagogical best practices and strategies acquired and discussed during the training modules.

### Activities:

1. Demonstration of various virtual techniques to enhance and support interactive videoconferencing trainings, i.e. clothing and audio hints, utilization of various multi-media options for the virtual classroom, including the document camera/Elmo, video clips, Power Point presentations, artifacts, camera shots and variety, etc.
2. Facilitation of ice breaker activities, engagement, and reaching through the glass activities for interactive videoconferencing.
3. Demonstration of virtual techniques used to enhance and support webinar presentations, i.e. visually acceptable and workable Power Point Presentations, timelines for sessions, polling and emoticon feedback opportunities, white board opportunities, utilization of the chat features, etc.
4. Facilitation of ice breaker, engagement, and reaching through the monitor activities via webinar.

### Evaluation/Asset Based Assessment:

1. Submission of and delivery of 15-45 minute interactive videoconferencing session based on student selected content with critical evaluation based on rubric components (ice breakers, engagement, interactivity, visual components including presentation materials, instructional design, multi-sensory and adult learning strategies).



2. Submission of and delivery of 15-45 minute interactive webinar session based on student selected content with critical evaluation based on rubric components (ice breakers, engagement, interactivity, visual components including presentation materials, instructional design, multi-sensory and adult learning strategies).
3. Critique and critical analysis of peer programs and sessions based on supplied rubric.

### Overview of Sessions – Purpose/Rationale

#### Session One: Introductory Basics

This session will give a technical basis and overview of interactive videoconferencing and webinar technologies so that all participants have the same base knowledge and can build on that base knowledge during the other five 90 minute sessions.

#### Session Two: Videoconferencing Adaptations

This session will explore basic components of adapting one's face to face presentation/training to a videoconferencing format by looking at basic components: First Impressions, Ice Breakers, Engagement/Reaching Through the Glass, media usage, and organizational techniques.

#### Session Three: Differentiated Instruction in Webinars and Interactive Videoconferencing

This session will explore differentiation strategies that can be utilized during videoconferencing and webinar formats to offer learning strategies that appeal to learners of all types.

#### Session Four: Real Audiences for Student Work/Integrating Videoconferencing into Your IVC Course

This session will explore learning opportunities that constitute broader, more authentic audience opportunities for students within a class setting, including other students, community partners, experts in the field, higher education, and cultural organizations, to mention a few.

#### Session Five: Successful Webinar Strategies

This session will define basic parameters of success for interactive webinars, including set up, planning, preparation, organization and interactivity.

#### Session Six: Videoconferencing Presentations

This session is for workshop participants to put their classroom knowledge to practical use by presenting a short lesson via interactive videoconferencing.

For More Information Contact:

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