



CENTER FOR INTERACTIVE
LEARNING & COLLABORATION
EXPANDING BOUNDARIES. CHANGING LIVES.



Read Around the Planet 2023 Teacher Packet

What is the “Read Around the Planet” Event?

Read Around the Planet celebrates the use of interactive virtual learning to promote literacy! This multifaceted Digital Learning Festival encourages collaborative connections among peers by matching school groups for live virtual visits where they work together on reading activities.

Those who register to participate in the Read Around the Planet (RAP) receive the following:

- ✦ FREE virtual seats for all learners to the educational livestream to kick-off RAP
- ✦ Match to peer group that align in learning level and collaboration criteria
- ✦ Technical support preparing for the virtual visit and facilitating the live event

This will be the 22nd year the Center for Interactive Learning and Collaboration (CILC) has sponsored Read Around the Planet in celebration of National Endowment of the Art's Read Across America as well as the United Kingdom's World Book Day. CILC is looking forward to hosting learners in primary and secondary schools around the globe in this collaboration series!

✦ Important Dates & Links:

Mark your calendars and share the registration details your education teams

Registration: January 13 - February 3, 2023

*[Please click here to register](#) your class for **NO COST!***

Read Around the Planet Kick-Off Livestream: March 2, 2023

Your educators can register for their [free virtual seat here](#).

RAP Collaborative Connections Occur: March 6-10, 2023

These virtual meeting rooms will be built after matching occurs.

All groups will be matched between February 6-10, after which emails that will include **directions, contact information, and collaboration connection links** for your project.



Are you NEW to CILC Collaborations or Community? We invite you to learn more about us, our collaborations, and become a Member for FREE here: cilc.org/join

***Disclaimer.** While we are using the term 'planet' in the name of this event to be inclusive, this does NOT guarantee schools an international connection. Groups will be matched randomly based on project criteria and geographical locations submitted during the registration process.

Quick Guide to Getting Started

How Does RAP Work?

After completing the registration form, CILC uses the submitted details to match groups. Educators are connected to their match **to plan the best activity for your collaboration**. After the RAP Kick-Off Event, partners connect on the day and time you planned for the live virtual visit.

Who Needs to be Involved with Read Around the Planet?

This unique Virtual Learning Event is designed for PreK-12 learners in any in-person, remote, or hybrid learning environments. Along with student groups from around the world, you will want to make sure your internal team (IT, teaching partner, etc.) is aware of the collaboration day and time!

What is Required After I Register?

There is NO COST to participate in Read Around the Planet, all that is required is the following:

- ✦ Complete the Read Around the Registration, honestly & in full
- ✦ Equipment to conduct video call (CILC can provide platform if needed)
- ✦ Inform their internal team to ensure you have appropriate support
- ✦ Commitment to participating in the planned RAP programming

After receiving your match, you should work with their collaborative partners to ...

- ✦ Meet prior to the RAP Kick-off event to decide on reading activity
- ✦ Select the day & time for collaboration connection on the week of 6-10, 2023
- ✦ Conduct a test prior to meeting date to ensure tech & materials are in place
- ✦ Arrange contingency plans should school or weather cause reschedule

Where Can You Find RAP Resources?

CILC will provide access to a Teacher Folder with your match email, resources can be found here:

- ✦ Main form of communication will be email from info@cilc.org
- ✦ RAP [Activity Packet](#) with literacy activities & planning templates
- ✦ CILC will provide any technical support, including a virtual room if needed

When Should the Collaboration Take Place?

All collaboration connections should take place on the week of 6-10,2023. All live virtual visits should be planned to take place over a 60-minute period, a sample schedule includes ...

- ✦ **5min:** Welcome & Introduction Shares (Weather, time, class culture, etc.)
- ✦ **15min:** Class A Literacy Activity Presentation
- ✦ **15min:** Class B Literacy Activity Presentation
- ✦ **10min:** Peer Questions & Class Answers
- ✦ **10min:** Reflections & Share Outs
- ✦ **5min:** Good-bye Until Next Time

We suggest distributing all materials and reviewing virtual visit manners prior to connection.



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Important Reminders

Planning with your collaborative partner and preparing your class to engage virtually is essential. Below provides important dates, RAP Pro-Tips, and technical information.

Important Dates & Links:

- ✦ January 13 - February 3, 2023: FREE Registration
- ✦ February 6-10, 2023: Groups are matched by CILC teams
- ✦ On or before February 13, 2023: Matches will be sent via email
- ✦ February 9, 2023: The final day to withdraw if necessary
- ✦ February 14-March 5, 2023: Conduct Test Call as Partners
- ✦ March 6-10, 2023: Read Around the Planet Connections

*Late Registrations have the potential to be unmatched, please register no later than **February 7**

RAP Pro-Tips

Based on feedback from past participants, CILC offers these promising practices in planning and hosting a successful collaboration connection for your learners.

Registration: Includes **all of the days and times your educators are available for best matching potentials**, limited days and times can cause a group to go unmatched. You will receive an email confirmation, should you not please send an email to info@cilc.org.

Planning: We invite you to download the suggested literacy activities and scheduling charts in RAP Resources. **Block out time to work with your partner educators to select the best activities, connections methods, and times** to make a smooth virtual visit.

Tech Check: Test calls should be conducted. We suggest **authentic tech check, by connecting with partner educators with the same equipment and location that will be used on the day of the RAP connection**. Complete test calls a week in advance of RAP.

Rescheduling: While we stress commitment to RAP, we understand life, or technology, can happen. We suggest that **you take time to plan a back-up date, action steps and lesson with your partner educator** should a life, school, or tech event occur.

Technical Requirements

All RAP connections will be held via video call connection. This requires **each educator to connect with their partner teacher using a mobile, desktop, or videoconferencing unit**. Based on school guidelines, partners decide their connection platform: **Zoom, Google Meets, BlueJeans, WebEx, etc.** CILC can provide virtual rooms if needed, request one at info@cilc.org.

Read Around the Planet Checklist



The Read Around the Planet event is a great activity for your students. Use this checklist to plan ahead, prepare your students for interactive exchange, and set-up your learning environment for an enjoyable collaboration!

Phase I: Registration

- Review schedule to block out at least three days and time for potential RAP connections
- Notify administration and education team of your involvement in RAP
- Confirmed no conflicts on our school's standardized testing, vacation, and event calendars
- Register for Read Around the Planet by February 3, 2023
- Included more than two dates/times for potential connection
- (If applicable) communicate with your IT about using or having them assist with tech

Phase II: Partner Assignment

- Receive your Read Around the Planet match & Teacher Resource Folder by February 13, 2023
- Reach out to RAP Partner to schedule virtual first, planning, and test meetings
- Confirmed dates, time, contact information, and back-up plan with partner
- Identified virtual visit location, equipment, and connection platform
- Scheduled a test call with RAP partner (to be done from same virtual and physical location)
- Provided or received the link for RAP Connection to be used on test call and event
- Equipment is in working order and connection was successful
- (If applicable) Re-tested and found solutions from previous test call that was unsuccessful
- (if applicable) Connection date(s) and time(s) were arranged with the regional office.

Phase III: Presentation Preparation

- Brainstormed and decided upon RAP collaboration with partner
- Planned, prepped, and shared materials with partner for collaboration
- Ran through how technology will be used during the RAP connection
- Prepared learners for digital engagements planned for RAP collaboration
- Confirmed partner teachers or coordinators are prepared for the event
- Registered for the Kick-Off RAP Event hosted by CILC

Phase IV: RAP Activity Days

- Attend CILC RAP Kick-Off Event for collaboration reminders
- Confirmed with partner and learners we will arrive 5 minutes early
- Have all essential contact information: room phone, tech contact, troubleshooting
- Reviewed virtual visit schedule, manners, and materials with learners
- (If applicable), have all materials distributed or prepared to be distributed



Are you having any trouble planning for Read Around the Planet? We are here to support you on this journey! Make sure to visit your Teacher Folder to access RAP resources & contact us at info@cilc.org.